

ANNUAL PROCUREMENT PLAN (2023)

Division: Financial Institutions Division

Budget: Sonali Bank Limited's Own Fund.

Agency: Sonali Bank Limited.

Procurement Entity Name & Code: Deputy General Manager, Common Services Division

Package No	Description of Procurement / Package GOODS	Unit	Quantity	Procurement Method & Type	Contract Approved Authority	Source of Funds	Estd Cost in Million Tk	Time Code for Process	Not Used in GOODS	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Goods	Supply of various Item Stationery Goods	Nos	As per Demand	LTM/RFQ	HoPE/AO/PE	SBL's OWN Fund	25.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Supply and Printing of various MICR and non MICR security Item.	Nos	As per Demand	DPM	HoPE/AO/PE	SBL's OWN Fund	200.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Supply of various Item of Furniture	Nos	As per Demand	OTM /LTM /RFQ	HoPE/AO/PE	SBL's OWN Fund	18.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Note Counting Machine	Nos	400	OTM	HoPE/BoD	SBL's OWN Fund	70.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Supply of Various item of Books/ Register	Nos	As per Demand	OTM/LTM / RFQ	HoPE/AO	SBL's OWN Fund	12.00	Planned Dates									
								Planned Days									
								Actual Dates									

বিশেষ দ্রষ্টব্যঃ জরুরী প্রয়োজনে কর্তৃপক্ষের সিদ্ধান্ত মোতাবেক Procurement Time, Method & Type পরিবর্তন হতে পারে।



Principal Officer

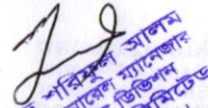
Hillol Chakma
Principal Officer
Sonali Bank Limited
Common Services Division
Head Office, Dhaka.



Sr. Principal Officer
Mohammad Safiullah
Senior Principal Officer
Sonali Bank Limited
Common Services Division
Head Office, Dhaka.



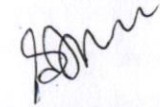
Ass. General Manager
Md. Rukunuzzaman
Assistant General Manager
Common Services Division
Sonali Bank Limited
Head Office, Dhaka.



শাহিনাজ্জ বেগম
ডেপুটি ম্যানেজার
কমন সার্ভিসেস ডিভিশন
সোনালী ব্যাংক লিমিটেড
প্রধান কার্যালয়, ঢাকা।

Ass. General Manager

FARHANA AFROJ
Assistant General Manager
Sonali Bank Limited
Common Services Division
Head Office, Dhaka.



Deputy General manager

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Goods	Supply of various Item of From	Nos	As per Demand	OTM/LTM/ RFQ	HoPE /AO	SBL's OWN Fund	20.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Photo copy Machine	Nos	As per Demand	RFQ	PE	SBL's OWN Fund	30.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Printing of Supply Calendar for the year 2023	Unite	6.00 Lac	OTM	BoD	SBL's OWN Fund	25.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Sign Board, sticker, honour Board, Banner	Unite	As per Demand	RFQ	HoPE/AO	SBL's OWN Fund	1.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	CBS-1 Paper	Ream	10000	OTM	HoPE	SBL's OWN Fund	40.00	Planned Dates									
								Planned Days									
								Actual Dates									
Goods	Repair of Furniture, Photocopy Machine	Nos	As per Demand	RFQ/DPM	PE	SBL's OWN Fund	1.50	Planned Dates									
								Planned Days									
								Actual Dates									

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Sonali Bank Limited
Head Office, Dhaka.


General Manager

মাহান্নাদ শরিফুল আলম
ডেপুটি জেনারেল ম্যানেজার
কমন সার্ভিসেস ডিভিশন
সোনালী ব্যাংক লিমিটেড
প্রধান কার্যালয়, ঢাকা।

FARHANA AFROJ
Assistant General Manager
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Common Services Division
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Deputy General manager

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